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Home

Dean of Students

Welcome students, family members, faculty and staff! The Office of the Dean of Students is here to help you take full advantage of the resources available to you at University of Louisiana at Lafayette. The Office of the Dean of Students is here to serve you, making your time with us a safe, enjoyable, and successful college experience. We are committed to a vision of diversity and inclusion that fosters the academic and personal growth of all students.



The Office strongly encourages you to actively participate in campus life by seeking out opportunities to be involved both in and out of the classroom. The University offers many academic and co-curricular programs and activities designed to enhance your learning experience.

We also provide support for a variety of student concerns, including illness, and death in the family, academic challenges, and other personal crisis. Students may seek assistance, advocacy, and support to assist in solving any issues. We also work with many collaborative partners including academic departments and programs to create opportunities for students, faculty, and staff to integrate the learning that takes place inside and outside of the classroom.

The Dean of Students Office can help you work through many questions and concerns. Our number one priority is to make the student experience at the University of Louisiana at Lafayette a meaningful and beneficial one!

Please stop by our office or call at any time to speak to someone about your interests, concerns, or questions. We are here to help you make the most of your college experience. Our office is located on the First floor of the Student Union, room 168. You can reach us via phone at (337) 482-6276.

In the Ragin Cajun Spirit!

Margarita Perez
Dean of Students



Student Affairs
Martin Hall, Room 211
PO Box 44572
(337) 482-6266 / studentaffairs@louisiana.edu

Dean of Students
Student Union, Room 169
(337) 482-6276 / deanofstudents@louisiana.edu

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LOUISIANA
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Staff Vacancy

POSITION:

Dean of Students

EEO SA 3-14

JOB DESCRIPTION:

The Dean of Students provides leadership, vision and administrative oversight for student leadership, student organizations and campus programs; oversees a comprehensive plan for student success, retention and graduation; develops a climate that fosters inclusiveness, diversity and creativity while providing a safe, healthy and engaging living-learning environment; conveys a passion for student development and innovative thinking that enhances opportunities for students to succeed academically and socially. The Dean of Students provides leadership in the management of the departments that report to Student Affairs: Career Services, Career Counseling, Child Development Center, Counseling & Testing, Disability Services, Housing, International Affairs, Recreational Sports, Student Engagement & Leadership, Student Health Services, Student Life & Conduct, Student Publications, Student Union and University Police; while working collaboratively with the Departments of Academic Affairs, Administration and Finance, Enrollment Management, Research and University Advancement. The Dean of Students reports directly to the Vice President for Student Affairs.

ESSENTIAL FUNCTIONS:

Meet with students and families on a daily basis; serves as chief judicial officer for student conduct; responsible for annual review and production of the Student Handbook and Code of Student Conduct; creates and enforces policies and procedures for student grievance process while ensuring compliance with university policies and state and federal regulations; assist Student Affairs departments with developing and managing strategic goals and objectives, including assessment and continuous improvement of student learning and services; provides leadership to the Threat Assessment Team; assists with compliance of FERPA, Clery, and Title IX; plan and manage staff development activities; monitor budgets for assigned areas of responsibility; primary contact person for faculty on student issues and concerns; participate in student, parent and faculty orientations; participate in a rotational on-call program and work evenings and weekends; serve as advisor to student organizations; serve on university committees and maintain professional associations; perform other duties as assigned by the Vice President for Student Affairs.

QUALIFICATIONS:

Minimum of a Master's degree from an accredited institution; minimum of 7 years work experience in student affairs. Successful candidate will have a record of progressive student affairs leadership and successful managerial experience in higher education administration. Must have a reputation for being high-energy, student-centered, helpful and have an open door policy. Excellent interpersonal and human relations skills and excellent verbal, written and listening communication skills.

ADMINISTRATIVE UNIT: The University of Louisiana at Lafayette, the largest member of the University of Louisiana System, is a public institution of higher education offering bachelors, masters, and doctoral degrees. With the Carnegie classification, UL Lafayette is designated as a Research University with high research activity and is dedicated to achieving excellence in education, research, and in public service. The University has an enrollment of 16,700 students with a faculty of 585.

START DATE: Negotiable.

SALARY: Negotiable, depending upon qualifications and experience.

APPLICATION: For initial consideration, send cover letter, resume' and three recommendation letters by September 12, 2014.

Email: deanofstudents@louisiana.edu
Mail: University of Louisiana at Lafayette
Dean of Students
PO Box 43970
Lafayette, LA 70504